



## FACILITATOR TRAINING FOR VOLUME 1, UNITS 1–4

### JANUARY 25–28, 2021 | DALLAS, TX

Become a LETRS® Facilitator to support your district in building a sustainable model in the use of LETRS professional development for years to come.

#### WHO CAN ATTEND?

The Facilitator is an individual with a deep understanding of the content and a commitment to become an expert in the research and evidence-based theories of LETRS. This individual will facilitate face-to-face workshops aligned to each unit, facilitate Professional Learning Communities, answer questions from participants, and review participants' online data to determine if gaps in conceptual understanding exist that need to be addressed in a customized workshop.

Attendees at this session must meet eligibility requirements listed below. Space is limited to 30 participants.

1. Complete the online content for Units 1–4.
2. Pass the end-of-course exam following Unit 4 with a score of 88% or better. \* \*\*
3. Attend four days of Unit training, with one full day dedicated to each Unit (1, 2, 3, 4) in Volume 1. These can be virtual or in-person, spread across several months. (Public Unit training options and registration posted on the Voyager Sopris Learning website at [voyagersopris.com/professional-development/letrs/training-support](http://voyagersopris.com/professional-development/letrs/training-support)).
4. Purchase a Facilitator's Kit upon meeting #1, 2, and 3 above.
5. Sign a Statement of Commitment with Voyager Sopris Learning.
6. Complete a minimum of eight sessions of ongoing professional development offered by Voyager Sopris in the year following Facilitator Training.
7. Remain employed or contracted by the sponsoring agency.



#### WHAT WILL PARTICIPANTS LEARN?

Facilitator candidates will learn how to:

1. Use the Facilitator's Guide and other resources to facilitate face-to-face sessions, PLCs, and group meetings when supporting teachers as they progress through each of the four units in Volume 1.
2. Determine and communicate an implementation model and schedule for LETRS participants.
3. Monitor and report course progress at the individual, school, and district level.
4. Provide ongoing support to participants using suggested resources and tools.

#### WHAT SHOULD PARTICIPANTS BRING?

Participants should bring a laptop computer and LETRS Volume 1, Units 1–4. Attendees will be issued the LETRS Facilitator Guide, Units 1–4 that includes presentation notes and agendas, and access to digital files and other resources.

\* If you score an 80-87%, you can retake for a \$49 reset fee. If you score a 79% or lower, you are ineligible to become a Facilitator.

\*\* End-of-course exam must be completed by 1.29.21 for the January training.

#### LETRS FACILITATOR TRAINING

##### Schedule

<b>Day 1:</b> 8:30 a.m.–4:00 p.m.	<b>Day 2:</b> 8:30 a.m.–4:00 p.m.
<b>Day 3:</b> 8:30 a.m.–4:00 p.m.	<b>Day 4:</b> 8:30 a.m.–3:00 p.m.

##### Training Location

Cambium Learning Group Corporate Office  
17855 Dallas Parkway, Suite 400  
Dallas, TX 75287

##### Training Registration

###### Register Online:

[voyagersopris.com/letrs-facilitators](http://voyagersopris.com/letrs-facilitators)

**Tuition:** \$1,800 per person plus \$399 for a Facilitator Kit (Facilitator Manual, 1-year license to digital materials, 1-year license to Literacy Symposium)

###### Tuition Payment:

**P.O.:** Make payable to Cambium Learning and fax to: 888.819.7767 Attn: Customer Service, email (scan) to [customerservice@voyagersopris.com](mailto:customerservice@voyagersopris.com), or mail to: 17855 Dallas Parkway, Suite 400, Dallas, TX 75287

**Check:** Make payable to Cambium Learning and mail to Attention: Customer Service, 17855 Dallas Parkway, Suite 400, Dallas, TX 75287

**Credit Card:** Email [customerservice@voyagersopris.com](mailto:customerservice@voyagersopris.com) to request a payment form.

##### Lodging

Attendees are responsible for lodging and transportation. Recommended hotels near the training facility are listed below. Mention Cambium Learning to receive corporate rates. Each option offers a free shuttle to the training site (with advanced reservations) and a complimentary breakfast.

###### Spring Hill Suites® by Marriott®

15255 Quorum Drive, Addison, TX 75001  
Phone: 972.774.1010  
Rate: \$114.00 + tax per night\*

###### Home2Suites by Hilton®

4875 Belt Line Road, Addison, TX 75254  
Phone: 972.980.4816  
Rate: \$131.00 + tax per night\*

\*Rate subject to change

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