



## FACILITATOR TRAINING FOR VOLUME 1, UNITS 1–4

**JUNE 16–19, 2020**  
ST. LOUIS, MO

Become a LETRS® Facilitator to support your district in building a sustainable model with the use of LETRS professional development for years to come.

### WHO CAN ATTEND?

The Facilitator is someone with a deep understanding of the content and a commitment to become an expert in the research and evidence-based theories of LETRS. This person will facilitate face-to-face workshops aligned to each unit, facilitate Professional Learning Communities, answer questions from participants, and review participants' online data to determine if gaps in conceptual understanding exist that need to be addressed in a customized workshop.

Session attendees must meet eligibility requirements listed below. Space is limited to 30 participants.

1. Complete the online content for Units 1–4.
2. Pass the end-of-course exam following Unit 4 with a score of 88 percent or better. \*\*
3. Purchase a Facilitator's Kit upon meeting requirements 1 and 2.
4. Sign a Statement of Commitment with Voyager Sopris Learning.
5. Complete a minimum of eight sessions of ongoing professional development offered by Voyager Sopris Learning in the year following Facilitator Training.
6. Remain employed or contracted by the sponsoring agency.



### WHAT WILL PARTICIPANTS LEARN?

Facilitator candidates will learn how to:

1. Use the Facilitator's Guide and other resources to facilitate face-to-face sessions, PLCs, and group meetings when supporting teachers as they progress through each of the four units in Volume 1.
2. Determine and communicate an implementation model and schedule for LETRS participants.
3. Monitor and report course progress at the individual, school, and district level.
4. Provide ongoing support to participants using suggested resources and tools.

### WHAT SHOULD PARTICIPANTS BRING?

Participants should bring a laptop computer and LETRS Volume 1, Units 1–4. Attendees will be issued the LETRS Facilitator Guide, Units 1–4 that includes presentation notes and agendas, and access to digital files and other resources.

\* If you score an 80-87%, you can retake for a \$49 reset fee. If you score a 79% or lower you are ineligible to become a Facilitator.

\*\* End-of-course exam must be completed by 5.29.20.

### LETRS FACILITATOR TRAINING

#### Schedule

<b>June 16:</b> 8:30 a.m.–4:30 p.m.	<b>June 17:</b> 8:30 a.m.–4:30 p.m.
<b>June 18:</b> 8:30 a.m.–4:30 p.m.	<b>June 19:</b> 8:30 a.m.–3:00 p.m.

#### Training Location

St. Charles School District  
400 N. 6th St.  
St. Charles, MO 63301

#### Training Registration

##### Register Online:

[voyagersopris.com/letrs-facilitators](http://voyagersopris.com/letrs-facilitators)

**Tuition:** \$1,800 per person plus \$399 for a Facilitator Kit (Facilitator Manual, one-year license to digital materials, one-year license to Literacy Symposium)

##### Tuition Payment:

Contact Allison Bauers at 402.297.6987 or [Allison.Bauers@voyagersopris.com](mailto:Allison.Bauers@voyagersopris.com)

#### Lodging

Attendees are responsible for food, lodging, and transportation. Recommended hotels near the training facility include:

##### Country Inn & Suites by Radisson

1190 S. Main St. St. Charles, MO 63301  
Phone: 866.573.4235

##### Best Western Plus The Charles Hotel

1425 South 5th Street, St. Charles, MO 63301  
Phone: 636.946.6936

##### Drury Plaza Hotel St. Louis St. Charles

380 Mulholland Drive, St. Charles, MO 63303  
Phone: 636.724.5772

##### Fairfield by Marriott St. Charles

801 Veterans Memorial Pkwy, St. Charles, MO 63303  
Phone: 636.946.1900