



Step Up to Writing®

4th Edition
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NAME: _____



Handy Pages Grades K–2

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Join the All Write Club

The All Write Club

Neema and Finn walked up to the table where B.Z. and Jenny were working. "Hi," said Neema. She waved her green hand.

"Hi!" B.Z. said back. "You're the new kids, right?" Finn nodded yes with his big, colorful beak.

"What are you doing?" Neema asked.

Jenny smiled and held up four pencils, one in each hand. "We're writing stories," she said. "Do you like to write?" Finn nodded yes.

"I like to draw," Neema said. She held up one of her pictures. It was a picture of a tree.

"Wow!" B.Z. said. "That's great! What's it called?"

"Home," Neema said. "I live in a tree. I'm a gecko."

Jenny and B.Z. pointed to two empty chairs. "Do you want to sit with us?" Jenny asked. "We can work together." Finn nodded yes.

"I'll sharpen your pencils if you want," B.Z. said, showing off his big front teeth. "I'm a beaver so I'm really good at it."

They wrote and drew together for a while. Then Neema looked up with her big eyes. "I have an idea. What if we create a writing club?" she said.

"That's a great idea," Jenny said. "Maybe we can write a book together. We can draw, too. What's a good name for a writing club?"

The four of them sat thinking for a minute. Then B.Z. slapped down his tail. "How about The Writing Club?"

"It's all right," Neema said. "But maybe something jazzier?"

Finn shyly raised his wing. They all looked at him. "The All Write Club?" he said softly.

The four new friends laughed. "That's it!" B.Z. said. "We'll be the All Write Club!"

Welcome to the All Write Club!

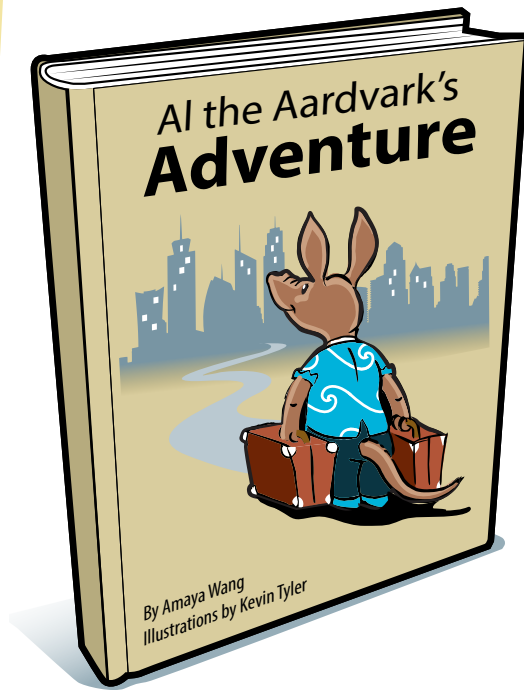
Hi! We are so happy to have you join us. Write your name below our names on the list. Get ready to have fun writing with us!

B.Z. Beaver
Neema Gecko
Finn Puffin
Jenny Ant

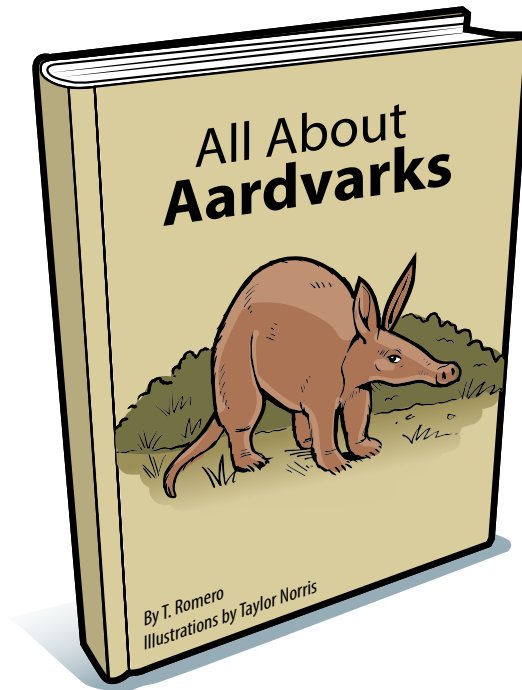


Story and Information

What is the difference between a storybook and a book with information? Knowing the difference will help you pick just the right book.

Story

- Not real
- Made-up people or things (characters)
- Made-up places (setting)
- Pictures (illustrations)
- Story has a beginning, middle, and end

Information

- Real
- Real people or things
- Real places
- Photos or maps
- Book may have a table of contents

The Writing Process for *Step Up to Writing*

Follow the writing process and you will write better!

1. Prewrite

Think about the topic and write or draw your ideas.

2. Plan

Organize your ideas. Make an outline or a quick sketch.

3. Draft

Write a first copy.

4. Revise

Add, move, or take out sentences to make your writing clearer and more interesting.

5. Edit

Fix CUPS errors: **C**apitalization, **U**sage, **P**unctuation, and **S**pelling.

6. Write final copy

Write a clean final copy. Use your best handwriting.

7. Proofread

Fix small mistakes.

8. Share and publish

Share your writing with your class, family, or friends.



What step of the writing process do you like best?

Get to Know the All Write Club

B.Z., Neema, Finn, and Jenny love to write. Each one is strong at a different part of writing. They help each other do their best writing. Now that you're in the All Write Club, they can help you, too!

Organization

My name is B.Z., and that's the truth.
I'm a beaver. You can tell by my tooth.
Organizing writing is my game.
Follow me and do the same.



B.Z. Beaver

Ideas

My name is Neema. I'm a gecko, you see.
I'm full of ideas, and I know you'll agree
ideas make writing special and great.
Together let's see what we can create!



Neema Gecko

Style

My name is Finn Puffin, and I'm a bird.
I always look for the perfect word.
I move and change words till the style is right.
Let's learn about style and start to write!



Finn Puffin

CUPS

My name is Jenny. I'm an ant, you see.
Mistakes in writing never get past me!
I take ant walks and check every letter.
Together we'll make our writing better!



Jenny Ant

2 Writing Skills

Kinds of Writing

You can write to explain, give an opinion, or tell a story.

Information Writing

Tell information or explain ideas.



Title —————→ **A Big Change**

Topic —————→ A caterpillar goes through stages to change into a butterfly. First, an egg hatches, and a caterpillar comes out. A caterpillar is small and wiggly. It has one job. That job is to eat. The more it eats, the fatter it gets. Next, the caterpillar makes a cocoon. A cocoon is a hard shell. The Facts —————→ caterpillar hides inside the cocoon. You cannot see it, but inside the caterpillar is changing. Finally, the cocoon breaks open, and a butterfly crawls out! It moves its wings slowly. Soon it can fly away. That is how a caterpillar changes into a butterfly.

Opinion Writing

Tell how you think or feel about something. Then give reasons why.

Title —————→ **A Place for Butterflies**

Opinion —————→ I think that our town should plant a butterfly garden. First, the plants in the butterfly garden will feed hungry butterflies. This kind of garden is filled with plants and flowers that butterflies like. More butterflies will come to our town. Butterflies also help new plants grow. More butterflies Reasons Why —————→ in our town will mean more plants and flowers also. Last, people will enjoy the garden and the butterflies. Butterflies are beautiful! The garden and the plants will be pretty too. More butterflies and more plants will make our town a nicer place to live.



Story Writing

Tell a real story or a made-up story.

Title —————→ **The Hungry Butterfly**

Beginning —

Flora was hungry. She flapped her yellow wings and flew to look for the big red flowers near the pond. Those flowers were full of nectar she could drink. Flora loved sipping the sweet nectar through her long mouth. It was like drinking through a straw!

Flora landed by the pond. She looked around. Where were the big red flowers? They were gone!

"What happened to the red flowers?" she asked a frog sitting on a rock.

"I don't know," the frog said. "I miss them. They were pretty."

Middle —

"I miss them too," said Flora. "What shall I eat now?"

"I eat things in the water," the frog said. "Can you?"

Flora said, "No, but maybe there is something else I could eat."

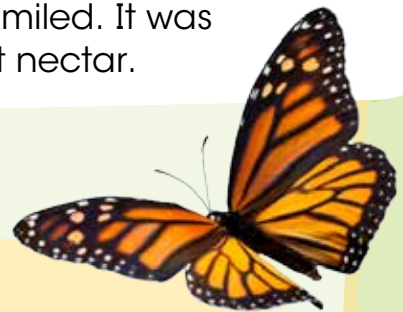
Flora flew high in the sky. She could see a lot from up here! Flora did not see red, but she saw blue and yellow. Were those flowers too?

End —

Flora flew down to look. She landed on a small blue flower. She tasted its nectar and smiled. It was good, too! Flora took a big sip of sweet nectar.



What kind of writing do you like to do?



Parts of Information Writing

When you write to explain or give information, remember these important parts.



Organization is the key.



The **topic sentence** is the heart.



Transitions are the glue for the **key/star ideas** (big ideas) about the topic.



The **E's**—examples, explanations, events, experiences—are the meat. They explain more about the key/star ideas.



Conclusions tie it all together.



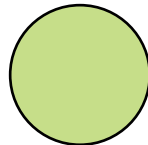
What information topics interest you the most?

The Traffic Light Colors

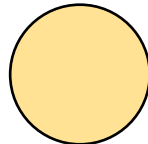
Traffic Light colors can help you write about information. Use green for the topic sentence and the conclusion. Use yellow for the key/star ideas (big ideas) and transitions. Use red for the E's (examples, explanations, events, experiences).



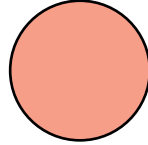
Green

**Go!**

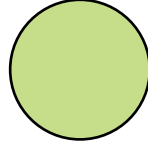
Yellow

**Slow
down!**

Red

**Stop!**

Green

**Go
back!**

Using the Traffic Light Colors

Color your sentences to keep your ideas organized.

How Beavers Build Dams

Busy beavers build dams. First, beavers find many things to help build dams. They use small trees they cut down with their teeth. They use rocks. They build with mud. Then beavers follow steps to build their dams. They put logs in the mud. They add small sticks. They also stuff holes with weeds and mud. The dam makes a pond that keeps these busy builders safe.

Planning with an Informal Outline

Use an outline to plan your writing!

- Start by telling the topic.
- Write your **key/star ideas** to support your topic.
- Add **E's** (examples, explanations, events, experiences) to explain more about each **key/star idea**.

Title = Rain and the Water Cycle

Topic = water cycle moves water around

☆ water turns to
vapor

— cools and turns into clouds

☆ falls as rain

— clouds get too heavy

☆ returns to ocean

— rain runs into rivers

Conclusion = water cycle keeps water moving around the Earth



Rain and the Water Cycle

The water cycle is how water moves around Earth. First, the sun heats up water in the ocean and turns it to vapor. When the vapor cools it turns into clouds. Then, the water falls from the clouds as rain. This happens when the clouds get too heavy with raindrops. Finally, the water returns to the ocean. Rain lands on the ground and runs back down into the rivers. The water cycle keeps water always moving around the Earth.

Presentations

Get ready to give a great presentation. Find an interesting topic, plan what you will say, and practice.

A Good Presentation Needs . . .

- A topic or message to share
- A plan
- Complete sentences
- Good pictures
- A conclusion

Tips for Speaking

- Use a clear, strong voice.
- Make eye contact.
- Show feelings.
- Use your hands and body.
- Don't go too fast or too slow.



<p>Voice</p>	<p>Face</p>
<p>Hands</p>	<p>Speed</p>

Being an Active Listener

Practice these skills to be a better listener. You'll learn more, too!

When others talk, I open my ears.
It's the best way for me to hear.



I use my eyes to watch speakers talk.
I stay in my seat—I don't go for a walk.

I keep my hands on my desk or lap.
I listen closely—no time for a nap!



When someone is giving a presentation, what will the All Write Club members do?